PHS BOARD MEETING MINUTES
Dec. 8, 2015 5:30pm

825 East 1180 South, Ste 300 American Fork Utah (Coldwell Office Building)
Conference call in #(712) 770-4010 access code 782-152

Public is welcome to call in or attend.

Meeting Adjourned: 5:46 pm

I. WELCOME (3 minutes)

A. Roll Call

Michelle Brockbank, Erin Edmonds, James Mack, Kevin Long, Melanie Westcott, Justin came later. Excused: Stephanie Hartgrove

Also in attendance: Darren Hensley (business manager), Shari Bradley (principal), Heidi Mendez-Harrison (PHS theater teacher), Jennifer Moulder (UAPCS), Erin Preston (UAPCS)

B. Introduce our UAPCS Board Trainer/Representative

II. PUBLIC COMMENT (1-2 minute limit per individual)

Heidi Mendez-Harrison: expressed how she loves the school, has passion for the school, and this is her dream job!

Erin Edmonds: Congratulations on an amazing school concert last night!

Public Comment is time for the public to give input to the board, but is not discussion time. Comments are limited to 1-2 minutes per individual. Those who wish to make a longer presentation to the board may contact the board secretary or chairman more than 24 hours prior to the next meeting to be included on the agenda. Administrative items regarding day-to-day operation of the school should be referred to the school director for resolution. Individuals who have previously met with the school director and still have concerns can feel free to participate in the public comment portion of the meeting.

III. CONSENT AGENDA (1 minute)

A. Motion/Vote to Approve 12-12-15 Minutes

Motion/Vote: Kevin Long makes a motion to approve the minutes, Erin Edmonds seconds it, all were in favor

IV. ACTION ITEMS (5 minutes)

None

V. DISCUSSION ITEMS

A. Board Training

i. Record in Minutes Board and Admin. Trainings attended in Nov./Dec.

G-BOT is not currently functioning on the website. They are not measuring on the G-BOT currently, since they have not been fully updated.

Shari went to marketing training at Roots Charter and to Suicide Prevention Training.

Melanie and Stephanie attended December training.
PHS has attended every UAPCS training since October with new board organization.

ii. Projected Training Attendance

James will attend on January 19th—specified training for board marketing.

iii. Background Check Update—

UAPCS will bring their finger printer to a board meeting. We all need to redo it and then it will automatically update.

iv. Training on Procurement Code and other board training

-delivered by Erin Preston

B. Director's/Principal's Report

C. Committee Reports with Deadlines and Goals given

i. Trust Lands (Michelle, Shari)

ii. Turn Around/Academic Excellence (Melanie, Rachelle, Shari)

iii. Development:

a. Sponsorships/Grants/Marketing (James, Erin, Kevin, Derryl, Shari)

b. Future Building (Justin, Kevin, James, Derryl, Darren)

iv. Policies and Procedures (Erin)

v. Finance/Audit Committee (Stephanie, Justin, Darren, Shari)

a. Business Manager's Report

Motion/Vote: Melanie Westcott motioned to move into executive session to address character and competence of an individual and/or pending a reasonable imminent litigation. Erin Edmonds seconded. Roll Called Ayes: Erin Edmonds, Kevin Long, Michelle Brockbank, James Mack, Melanie Westcott, Justin Earl. All were in favor. Invited Shari Bradley, Erin Preston, and Jennifer Moulder to remain.

8:02 pm Went into Closed Executive Session.

VI. CLOSED/EXECUTIVE SESSION:

During Executive Sessions the Board will consider a motion to close the meeting in accordance with Utah Code Section 52-4-204 to hold a strategy session to discuss any of the following under Utah Code 52-4-205.

VII. ACTION ITEMS FROM EXECUTIVE SESSION

Motion/Vote: Melanie Motioned to go back into open session. Erin Edmonds seconded. All were in favor

Back in open session: 10:36 pm

#1 Erin Edmonds made a motion to authorize Melanie to change our liability insurance to Risk Management and to cancel the prior contract as discussed in closed session. Michelle seconded it. Vote is unanimous.

#2 Erin Edmonds made a motion that we sever our relationship with the business manager and immediately gather all school property. Kevin seconded it. Vote is unanimous.

#3 Erin Edmonds motioned to increase the salary of and provide a bonus to Shari Bradley as discussed in closed session. James seconded. Vote is unanimous.

#4 Erin Edmonds made a motion to authorize Melanie to engage in services with Red Apple immediately and to submit any resulting contract for board consideration. Melanie seconded. Vote is unanimous.

#5 Erin Edmonds motioned to authorize Shari to engage in severance discussion and HR packages as discussed in the closed session. Michelle seconded. Vote is unanimous.

VIII. ADJOURN **(Next Meeting on Wednesday, Jan. 20th at 5:30)**

Motion/Vote: Melanie motioned to close the meeting. Erin seconded. Vote was unanimous.

Meeting adjourned at 10:41 pm

2015-2016 PHS Board Members

Melanie Westcott	801-427-5372	melanie.westcott@pioneercharterschool.org
James Mack	917-297-4197	james.mack@pioneercharterschool.org
Kevin Long	801-400-2080	kevin.long@pioneercharterschool.org
Justin Earl	801-971-7400	justin.earl@pioneercharterschool.org
Michelle Brockbank	801-472-8602	michelle.brockbank@pioneercharterschool.org
Rachelle Call	801-696-6306	rachelle.call@pioneercharterschool.org
Erin Edmonds	805-448-1638	erin.edmonds@pioneercharterschool.org
Stephanie Hartgrove	801-358-6620	stephanie.hartgrove@pioneercharterschool.org