

PHS BOARD MEETING MINUTES

April 20, 2016 6:30 pm

825 East 1180 South, Ste 300 American Fork Utah (Coldwell Office Building)
Conference call in #(641) 715-3580 access code 338-654

Public is welcome to call in or attend.

Meeting Began: 7:04 pm

I. Welcome

A. Roll Call of Board: Melanie Westcott, Kevin Long, Justin Earl, Rachelle Call, Stephanie Hartgrove, Erin Edmonds (on conference call)

Also in Attendance: Derryl Yeager (Artistic Director over Dance), Shari Bradley (Principal), Nate Adams (Red Apple Finance), Steve Finley (Red Apple Finance)

II. Public Comment (1-2 minute limit per individual)

Happy with the outcome with the state board meeting

Hope to have improvement with theater esp. in competitions; we digressed since last year in competitions

Shari indicated they are already working on major changes for next year and are aware that they need to do more for Shakespeare Comp and State; We do compete with schools that are much larger than ours; we are in 4A and should be in 1A. It is better for us geographically to be in 4A. But we should be able to easily compete at the 4A level.

Dance show was amazing. We need to get more people to come and see how amazing our dance program is.

III. Consent Agenda (1 minute)

A. Kevin motioned. Rachelle seconded to Approve 3-16-16 Minutes. All were in favor.

B. Justin motioned. Stephanie seconded to approve 2-17-16. All were in favor.

C. Rachelle motioned. Kevin seconded to approve 2-23-16 minutes—this was not clearly stated in last month's minutes. All in favor.

IV. Action Items (5 minutes)

Motion/Vote to Approve:

A. 2016/2017 A/B daily Schedule--we already did this at the last meeting

B. 2016/2017 Fee Schedule--There was much discussion, but we did not vote. We still needed more research to be sure our fee schedule is adequate and fair. Shari will assess the exact needs within the departments and come back with a new plan. Finance committee should vet this before it comes back to the board.

C. Vote on our board finance budget officer submit name to Dr. Burns by May 10th

Motion/Vote to Approve:

Kevin motions for Stephanie Hartgrove to be our Board Finance Budget Office to submit to the state. Rachelle seconded. All were in favor.

V. Discussion Items

A. Artistic Directors' Report

Discussion of upcoming free performance workshop by artistic directors on May 14.

B. Director's/Principal's Report

-Discussed positive trend with current registration and enrollment for next year.

-Discussed how our graduation rate which should be 85%-93% including distance ed

-Had two-day Turn Around meeting

-Spring training will be all day to go over this year's SAGE scores. We will know the official scores by Nov. this year. Should be a C.

-Standards-based learning with Turn Around Committee

-Kevin requested to see monthly enrollment by academy and grade.

-Set academy goals for each artistic director to have a goal of 15 to 20 new students per academy. We need to create a committee for marketing with all 3 artistic directors on the committee.

-We need more academic classrooms for next year.

C. Financial Report including Finance/Audit Committee Report (Steve)

See Handouts

-Stephanie would like to have a place on the dashboard where we can see the monthly metrics of the specific items that the state wants to see for warning status updates.

-Unless we go over 272 students, we have our ADM set. It will be based on Oct. 1st, 2016 count.

-The number we add revenue is 238. The danger zone is between 180 and 238, funding would go down for next year if we don't get above the 238.

-Assurance that we will know exactly where student fees go for next year. We will need a lot of input and we will have a much better idea of exactly where that money has been spent next year.

-Charter schools should lobby for a public transit group ticket bus rate like businesses have.

-Can we find out rules on how to advertise the school on our bus--make it look like an exciting performing arts school.

-Budget needs to be approved and turned into state by June 22

D. Committee Reports (if necessary) with Deadlines and Goals given

1. Future Building

-discussion on what to do about academic classrooms with Aristotle's precarious position

-We have a story to be ready to work toward our own building.

-We need building committee members to meet with the Harrington people and AF City

-Concerns over massive amount of money to make Harrington Building E-occupancy, including elevator, new roof, etc.

-More discussion on how to make a future building work in downtown AF

-We should be able to start our building funding within the next 1-1/2 to 2 years.

2. Governance

Board Training- Stephanie Reviewed what she learned at the most recent board training

-Stephanie says we need in our board minutes monthly: performance standards, goals, etc. Melanie and Stephanie need to get together to create this. We will need to reformat the board minutes to follow this.

-Stephanie also said they discussed closure plans. Our closure plans are in our charter.

-Erin and Rachelle will review the closure policy from Jennifer Moulder's email and our own closure plan in our charter (pg. 24-26?). To be sure what we have in our charter is current to what is expected.

VI. No Closed/Executive Session

VII. Adjourn (Next Meeting on Wednesday, May 18 at 6:00 pm)

Stephanie motioned to close the meeting. Justin seconded. Vote was unanimous.

Meeting adjourned at 9:31 pm

2015-2016 PHS Board Members

Melanie Westcott	801-427-5372	melanie.westcott@pioneercharterschool.org
James Mack	917-297-4197	james.mack@pioneercharterschool.org
Kevin Long	801-400-2080	kevin.long@pioneercharterschool.org
Justin Earl	801-971-7400	justin.earl@pioneercharterschool.org
Michelle Brockbank	801-472-8602	michelle.brockbank@pioneercharterschool.org
Rachelle Call	801-696-6306	rachelle.call@pioneercharterschool.org
Erin Edmonds	805-448-1638	erin.edmonds@pioneercharterschool.org
Stephanie Hartgrove	801-358-6620	stephanie.hartgrove@pioneercharterschool.org