PHS BOARD MEETING AGENDA

April 20, 2016 6:30 pm

825 East 1180 South, Ste 300 American Fork Utah (Coldwell Office Building) Conference call in #(641) 715-3580 access code 338-654

Public is welcome to call in or attend.

(Begin Recording)

- I. WELCOME (3 minutes)
 - A. Roll Call of Board
 - B. Introductions

II. PUBLIC COMMENT (1-2 minute limit per individual)

Public Comment is time for the public to give input to the board, but is not discussion time. Comments are limited to 1-2 minutes per individual. Those who wish to make a longer presentation to the board may contact the board secretary or chairman more than 24 hours prior to the next meeting to be included on the agenda. Administrative items regarding day-to-day operation of the school should be referred to the school director for resolution. Individuals who have previously met with the school director and still have concerns can feel free to participate in the public comment portion of the meeting.

III. CONSENT AGENDA (1 minute)

- A. Motion/Vote to Approve 3-16-16 Minutes
- B. Motion/Vote to Approve 2-17-16 and 2-23-16 minutes—this was not clearly stated in last month's minutes

IV. ACTION ITEMS (5 minutes)

Motion/Vote to Approve:

- A. 2016/2017 A/B daily Schedule
- B. 2016/2017 Fee Schedule
- C. Vote on our board finance budget officer submit name to Dr. Burns by May 10t

V. DISCUSSION ITEMS

A. Artistic Directors' Report

- B. Director's/Principal's Report
- C. Financial Report including Finance/Audit Committee Report (Stephanie, Justin, Steve, Shari)
- D. Committee Reports (if necessary) with Deadlines and Goals given
 - i. Trust Lands (Michelle, Shari)
 - ii. Turn Around/Academic Excellence (Melanie, Rachelle, Shari)
 - iii. Development:
 - a. Sponsorships/Grants/Marketing (James, Erin, Kevin, Derryl, Shari)
 - A. Free Workshops with Artistic Directors
 - B. Dance Concert and Best of PHS Enrollment/Marketing Opportunity
 - C. Board involvement for enrollment with Open House for Best of PHS—create a task force here (food, record-keeping, advertising, etc.)
 - D. Free Audition Workshop with Agent
 - E. Grants (Erin and Shari)
 - b. Future Building (Justin, Kevin, James, Derryl)
 - A. Vision Task Force (Kevin Long, Derryl Yeager, add Heidi Mendez-Harrison)
 - B. Any future building developments?
 - C. Partnership option (Rachelle)
 - iv. Governance
 - a. Policies and Procedures (Erin and Melanie)
 - A. Update on Background Check Completion
 - B. Conflict of Interest Form Completion
 - C. Governing Board Code of Ethics Agreement
 - D. Update on who has completed GBOT Training and quizzes (must pass at 85%)
- E. Board Training
- F. Discussion about goals after last week's State Meeting (Stephanie and Rachelle)

Roll Call to go into Executive Session

VI. CLOSED/EXECUTIVE SESSION:

During Executive Sessions the Board will consider a motion to close the meeting in accordance with Utah Code Section 52-4-204 to hold a strategy session to discuss any of the following under Utah Code 52-4-205.

VII. ACTION ITEMS FROM EXECUTIVE SESSION

VIII. ADJOURN (Next Meeting on Wednesday, May 18 at 6:00 pm)

2015-2016 PHS Board Members

Melanie Westcott	801-427-5372	melanie.westcott@pioneercharterschool.org
James Mack	917-297-4197	james.mack@pioneercharterschool.org
Kevin Long	801-400-2080	kevin.long@pioneercharterschool.org
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