

# Board Meeting Agenda Notes 8/17/2016

Wednesday, August 17, 2016 6:16 PM

Attendance: Melanie, Shari, Darryl, James, Kevin, Erin, Justin, Nate. Justin and Nate joined after minutes approved. Erin left at 7:54 PM.

## James Mack resigned from the board.

### Action Items

- I. Erin Edmonds motioned to tentatively approve minutes provided Melanie does not find any errors. CHECK NOTES FOR WORDING
  - a. Stephanie seconds.
  - b. All approved - Melanie, James, Kevin, Erin, Stephanie
- IV. Action items:
  - a. State checklist - James is checking to provide for board documentation
  - b. Erin motions for board to approve key terms of lease agreement. CHECK NOTES to get exact wording.....
    - i. \$4700 ?
    - ii. Ending May 31, 2017
    - iii. No option to purchase
  - c. Kevin? seconds, all approve
  - d. Kevin motions Caleb lease
    - i. \$2300?
    - ii. Erin seconds, all approve
  - e. Musical Theatre class space - Aspire dance studio
    - i. Allow us to use 2 days a week
  - f. Board Retreat
    - i. Need to be wise with public money
      - 1) Steph to coordinate with Darryl regarding Condo and Thriller in Park City in September. 23rd through 3 weekends.
  - g. Humanities-based curriculum
    - i. Re-brand the academic program
    - ii. Kevin Motions to approve concept of humanities
      - 1) Justin seconds, all approve

Sponsorships: Want Heather Smith to help

Marketing: Michelle and artistic directors head and work with Chris

- Writing competitions
- Academic competitions

Academic Committee -

- Humanities based education
  - Teach mastery and integrate into how it is derived from human history/ideals

Need to enter executive session regarding contracts. 8:36 Melanie motions and takes roll call, James - yes, Kevin - yes, Justin - yes, Stephanie - yes, Melanie - yes

End executive session and adjourn 9:12 PM, Melanie Motioned, James seconded, all approved (Stephanie, Kevin, James, Justin, Melanie)

**PHS BOARD MEETING AGENDA**  
**August 17, 2016 6:00 pm**

**825 East 1180 South, Ste 300 American Fork Utah (Coldwell Office Building)**  
**Conference call in #(641) 715-3580 access code 338-654**

**Public is welcome to call in or attend.**

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**(Begin Recording)**

**I. WELCOME (3 minutes)**

- A. Roll Call of Board
- B. Introductions

**II. PUBLIC COMMENT (1-2 minute limit per individual)**

Public Comment is time for the public to give input to the board, but is not discussion time. Comments are limited to 1-2 minutes per individual. Those who wish to make a longer presentation to the board may contact the board secretary or chairman more than 24 hours prior to the next meeting to be included on the agenda. Administrative items regarding day-to-day operation of the school should be referred to the school director for resolution. Individuals who have previously met with the school director and still have concerns can feel free to participate in the public comment portion of the meeting.

**III. CONSENT AGENDA (1 minute)**

- A. Motion/Vote to Approve 6-15-16 Minutes

**IV. ACTION ITEMS (5 minutes)**

Motion/Vote to Approve:

- A. Approve State Lease Checklist
- B. Approve Chapman Lease
- C. Approve Teacher Handbook/Policies and Procedures
- D. Approve Humanities-Based Curriculum
- E. Magnet
- F. Vote on Board Retreat
- G. Approve Musical Theatre Classroom Space

**V. DISCUSSION ITEMS**

**A. 10-Minute Presentation by American Charter Development (6:30 pm)**

**B. Monthly Reports:**

**1. Financial Report including Finance/Audit/Budget Committee Report**

**2. Principal's Report**

**Student enrollment for 2016-2017:**

Re-enrolled students \_\_\_\_\_

New students \_\_\_\_\_

Total for 2016-2017 \_\_\_\_\_

2015/2016 Final Graduation Rate: \_\_\_\_\_

**3. Artistic Director's Report**

**4. Board Chair's Report**

**Review Charter Standards and Outstanding Items**  
**Policies and Procedures**

Discuss Strategy for the completion of this  
Need to elect 2 new parent board members for 2016-2017

Update Employee Conflict of Interest

Review Board Background Checks

Document any Board Training

Goals

Self-Evaluation

**Review Board Background Checks**

Document any Board Training

Goals

Self-Evaluation

**5. Committee Reports**

**i. Development:**

**a. Sponsorships/Grants/Donations**

**A. See Volunteer List, Talk to Mrs. Smith**

**b. Marketing**

**c. Future and Current Building**

**A. Lease (James)**

**1. Review Leasing Rubric and Charter School Lease Checklist, sign and date it**

- 2. Chapman improvements needed on carpet and paint
- B. Set up Meeting with AF City
- d. Academic Committee
  - A. Discuss Ed. Direction
  - B. Humanities-Based Curriculum

Roll Call to go into Executive Session

VI. CLOSED/EXECUTIVE SESSION:

During Executive Sessions the Board will consider a motion to close the meeting in accordance with Utah Code Section 52-4-204 to hold a strategy session to discuss any of the following under Utah Code 52-4-205.

VII. ACTION ITEMS FROM EXECUTIVE SESSION

VIII. ADJOURN (Next Meeting on Wednesday, September 21st)

