



# Pioneer High School for the Performing Arts

Director's Report  
Wednesday, September 20<sup>th</sup>, 2017

# Discussion Summary

- Enrollment/Forecast
- Social Media Campaign
- Marketing
- State Charter Office
- Asbestos Management
- Policies & Procedures
- SpEd Support

# Enrollment – Returning & New

Grades	9	10	11	12	Total
Registered	30	29	25	34	118

Dance	40
Music	41
Theatre	32
Academics	4

Male	36
Female	82



# Withdrawn Students

## Withdrawn Students

From: 8/22/2017 To: 10/23/2017

Exit Code	Description	Grade	Exit Date	Gender	Birth Date
GE	GE-GED	12	8/28/2017	M	7/25/2000
1 Students with Exit Code GE					
TH	TH-Transfer to Home Schooling	10	9/4/2017	M	6/18/2002
		12	9/4/2017	M	6/29/2000
2 Students with Exit Code TH					
TS	TS-Transfer within State	9	8/31/2017	F	7/29/2003
		9	8/31/2017	F	7/29/2003
		9	8/31/2017	F	9/18/2002
		9	9/4/2017	F	10/30/2002
		10	8/25/2017	F	9/5/2002
		10	8/31/2017	F	9/24/2001
		10	9/4/2017	F	7/6/2002
		11	8/29/2017	F	10/16/2000
		11	8/31/2017	M	10/13/2000
		12	8/28/2017	M	5/31/2000
		12	8/31/2017	M	2/4/2000
		12	9/4/2017	M	11/3/1999
		12	9/14/2017	M	6/2/2000
		12	8/31/2017	M	7/23/2000
14 Students with Exit Code TS					
17 Students Total					

# FY2019 Enrollment Forecast



FY2018				
30	29	26	35	120
25.00%	24.17%	21.67%	29.17%	100.00%

FY2019				
40	40	38	32	150
45	45	40	30	160
28.13%	28.13%	25.00%	18.75%	100.00%

Board approved 150 students based on marketing plan being finalized by 03/01/2017

These numbers will be submitted to USBE and used by the next session of the Legislature to budget funds for the 2018 – 2019 school year.



# Marketing

- No more informational meetings scheduled at this time
  - Out of last three meetings, two had zero attendance and the other had two prospective students (one enrolled student and an 8<sup>th</sup> grader looking for next year)
- Shakespeare Competition next week
  - Major recruiting opportunity for Theatre



CUSTOMER  
ANALYSIS  
ADVERTISING  
MARKET  
SALES  
PROMOTION  
PRICE  
INTERNET  
TARGET

# State Charter Office: Who They are & WHY They Are Explaining

## Who They Are

- ▶ Staff of The State Charter School Board
- ▶ Independent Authorizing Board
- ▶ Representatives from Finance & Small Business, Utah Charter Schools, and the State Board
- ▶ Powers and duties are outlined in

### [53A-1a-501.6](#)

- ▶ Authorize & Promote
- ▶ Annually review and evaluate
- ▶ Monitor for compliance
- ▶ Provide technical support
- ▶ Make recommendations for Legislature & USBE

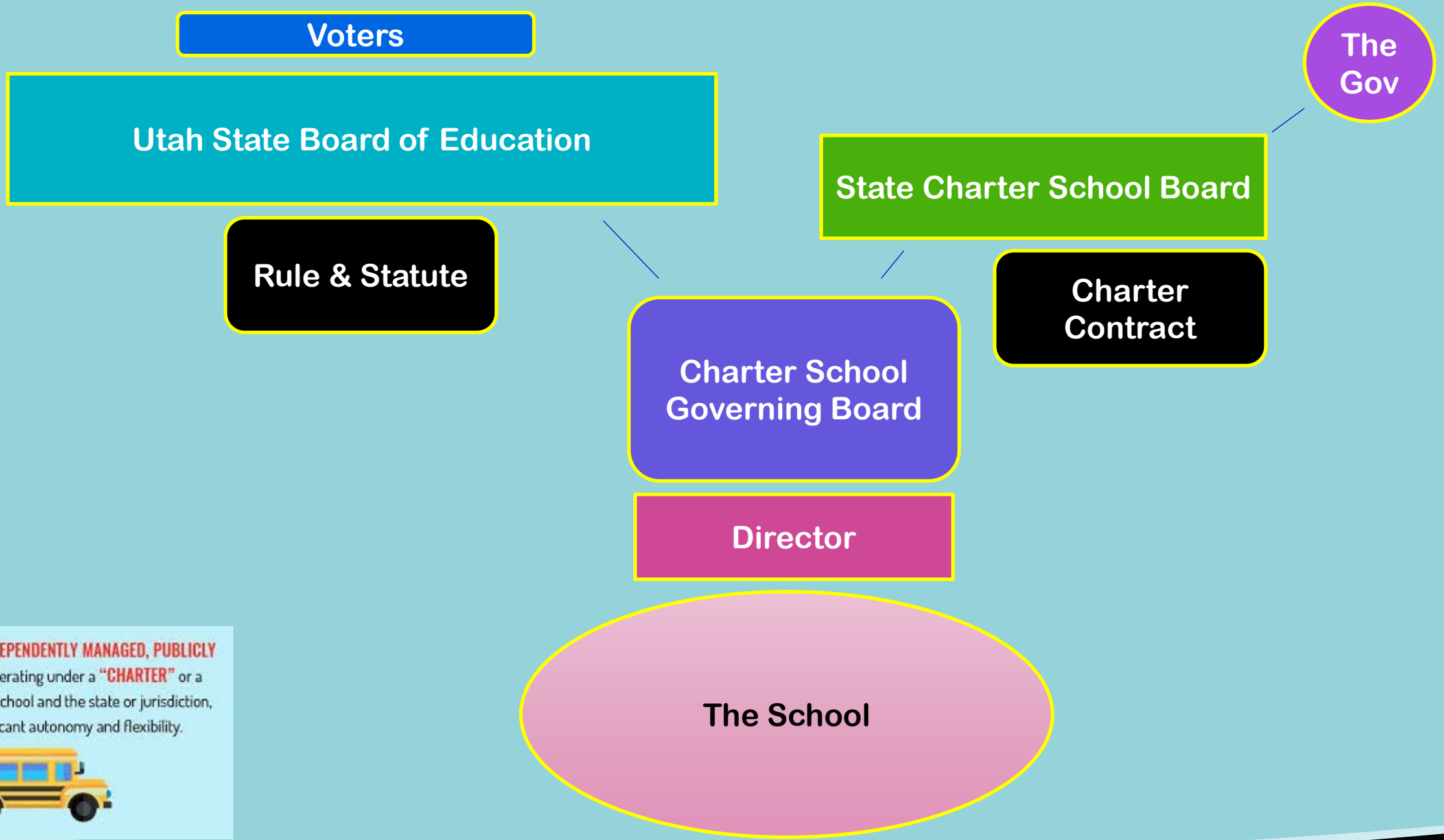
## Who They Are Not

- ▶ A section of the Utah State Board of Education
- ▶ The district office for charter schools
- ▶ The school's governing body

## WHAT THAT MEANS

- ▶ They work with the Utah State Board of Education
- ▶ They have two sometimes conflicting roles
- ▶ It can be confusing for all involved





Charter schools are **INDEPENDENTLY MANAGED, PUBLICLY FUNDED SCHOOLS** operating under a **"CHARTER"** or a contract between the school and the state or jurisdiction, allowing for significant autonomy and flexibility.





# Asbestos Management Plan

- **Asbestos Hazard Emergency Response Act (AHERA)**
- **Required for:**
  - **Public School Districts**
  - **Non-Profit Schools, including:**
    - **Charter Schools**
    - **Schools affiliated with religious institutions**



# Plan Requirements

- **Building built prior to October 12, 1988:  
Asbestos Management Plan**
- **Building built after October 12, 1988: can  
submit a Partial AHERA Rule Exclusion Letter  
instead**
- **All facilities required to provide Annual  
Notification**

# Annual Notification

- To parents, teachers and school employees
- Includes:
  - The availability of the asbestos management plan
  - Any asbestos-related activities occurring at the school



# Annual Notification

- Asbestos Management Plans and Partial AHERA Rule Exclusion Letters
- **LETTERS MUST BE SUBMITTED PRIOR TO OCCUPANCY!!!**



# Currently Remodeling Our School

- Acquire a letter from the responsible architect or project engineer that indicates no asbestos was specified or used in the construction of the building
- A Certified Asbestos Inspector can perform an inspection compliant with 40 CFR §763 Subpart E
  - Write a letter stating, to the best of his/her knowledge, no ACBM was used in the construction of the building.
  - Attach the inspection report for proof.



# Policies & Procedures

Policy  
&  
Procedure

## ➤ Critical Policies

- Student Data Privacy Policy **10/01/2017 Deadline**
- Fee Waiver Policy **10/31/2017 Deadline**
- Use of Restraint (Sec 53A-11-902 & R277-609)
- Corporal Punishment
- Threats (Art X Sec 3; Title 53A-11a-203)
- Parent Education (Art X Sec 3; 53A-15-1302)
- Employee Notice of Liability Coverage (Art X Sec 3, 53A-1a-512)
- Children's Internet Protection Act, Form 479

# Student Data Protection



- **Review & Approve Policy**
  - Designate an LEA student data manager to be the point person
  - Publicly post an LEA Data Governance Plan
  - Approve an LEA IT Systems Security Plan
  - Enter all disclosure of student personally identifiable information (PII) in the [Metadata Dictionary](#)
  - Annual Data Privacy training for all school employees who have access to student educational records.



# School Community Council

- **Only One Parent Has Submitted Candidate Form**
  - Election not necessary, if only four parents express interest
  - Will pursue within next few weeks
- **Numbers for last year have to be finalized and submitted by October 1st**
  - Director's Assurance due by October 20th
  - List Council Members due at same time



# Special Education Support



## ➤ SpedCo Proposal

### ➤ Program Specialist

- 9-month contract is \$10,560 (paid monthly)
- 8 hours per month
- Additional time at \$150/hour

## ➤ Second proposal not required

## ➤ USBE SpEd representative will be visiting PHS within the next month

Board approved expenditures up to \$20K - \$25K

Thank you for your  
support & the  
Opportunity to Grow  
thru Challenges!

